

**CONSTITUTION AND BY-LAWS of the LAKE COUNTY RADIO CONTROL CLUB, INC.
An Illinois Not-for-Profit Corporation**

Consisting of Thirteen Articles

Revised 5/8/92

Revised 1/5/99

Revised 10/27/00

Revised 5/20/02

Revised 8/7/03

Revised 9/7/06

Revised 10/24/10 – Dues increase to \$60

Revised 10/6/16 – General revision and update

Revised 5/14/2020 – Allow e-mail or teleconferencing technology to conduct club business; minor edits.

ARTICLE I - NAME

The name of this club shall be Lake County Radio Control Club (L.C.R.C.C.).

ARTICLE II - PURPOSE

This club has been formed to promote model airplane flying, to encourage individual skills development and the exchange of worthwhile ideas and to engage in a program of safety and research in model airplane design, construction and flying. It is a non-profit organization and all club funds will be used to provide a flying site and its maintenance, a club meeting site and workshop and to promote club activities.

ARTICLE III - MEMBERSHIP

Section 1-- Any model aviation enthusiast living in Lake County, Illinois or surrounding area may be admitted into membership.

Section 2-- Any member may be removed from membership for just cause, as voted by a two-thirds majority of membership present at a scheduled meeting with a quorum present. Repetitious by-laws violation, field rule violation, repetitious operation of model aircraft in an unsafe manner, non-participation in club activities or field maintenance or recommendation of the Membership Committee shall be grounds for termination. A member may be reinstated after recommendation of the Membership Committee and voted by a two-thirds majority membership at a scheduled meeting with a quorum present.

Section 3-- A membership applicant shall be accepted for membership if he/she has satisfied the following requirements:

- a) Has in his/her possession a current AMA license or proof of application with a current AMA member number (Excepting Associate Member).
- b) Has read, understood, and agrees to abide by the Club Constitution and By-laws and the AMA Safety Rules.
- c) Completes and submits a Membership Application.
- d) Pays dues and any other applicable fees.

Section 4-- The Club may limit the membership to any number. Membership limits may be established by a two-thirds majority of membership present at a scheduled meeting with a quorum present and without prior publication.

ARTICLE IV – MEMBERSHIP CLASSES

Class	Description	Dues/Fees	Voting	AMA	Flying Privileges
Open/Full	Full privileged member	Full	Yes	Required	Yes
Student	Under 19 yrs. or full time student	½	Yes	Required	Yes
Family	Household of an Open Member	None	No	Required	Yes
Honorary*	Recognition for past service	None	Yes	Required*	Yes*
Associate	Non-flying, Non AMA	½*	Yes	Not Required	No

* An Honorary member may also be an Associate member

ARTICLE V - DUES

- Section 1-- The Club dues for the full calendar year shall be collected by the club treasurer for full/open members and for Student and Associate members annually at the beginning of each year. Adjustment of dues will be decided by a pre-planned vote of two-thirds majority of the membership at a scheduled meeting with a quorum present. Any planned vote to change the dues shall be communicated to the membership via the Club email system at least one week before the scheduled meeting.
- Section 2-- For membership renewals, if annual dues are not paid by March 15th, his (her) membership will be dropped and he (she) will be required to pay the current initiation fee plus the full year's dues (un-prorated) if rejoining in that same year.
- Section 3-- An initiation fee of twenty dollars (\$20.00) shall be charged to all new members.
- Section 4-- Special dues: The Vice President/Safety Officer/Treasurer of the Club is authorized to receive contributions of specially obtained funds from any individual or institution, to be applied to the operating expenses of the Club, and are to be so identified in the financial records.
- Section 5-- Upon annual payment of dues and verification of a current AMA membership, the treasurer will issue that calendar year's L.C.R.C.C. membership card.
- Section 6-- Requests for refunds of dues are to be directed to the executive committee who may or may not refund at their discretion.

ARTICLE VI - OFFICERS

- Section 1-- An elected Executive Committee consisting of six officers will be responsible for the day-to-day operation of the Club. The Executive Committee (The Board of Directors) will be elected by the membership at large and consist of a President, Vice President/Safety Officer, Secretary, Treasurer, Field Director and Events Director. All officers will each serve a one year term. Officers will be nominated in November or December, elected in December and installed at the January meeting. Note: actual meeting dates for nominations and election may be modified according to Article XII, Section 1.
- Section 2-- The President shall preside over all meetings. It shall be his responsibility to check all Club records to insure that they are handled properly. The President may authorize individual expenditures up to \$400 (not to be combined with or added to any other officer's authorized limit). The President shall act as spokesman for the Club in all matters pertaining to it and may serve as Committee Chairman when appointing committees.
- Section 3-- The Vice President/Safety Officer shall assume the responsibilities of the President in the event of his absence and will also serve as the club's Safety Officer. As Safety Officer, he (she) will report any safety violations observed or reported to him at the next meeting. The Safety Officer will be responsible for recommendations for changes to the field and flying rules, Article XI and will also make recommendations in regard to safety for further Club consideration and by-law adoption.
- Section 4-- The Secretary shall record the minutes of the meetings and provide those minutes for communication to the membership in a timely manner
- Section 5-- The Treasurer shall collect all monies, keep accurate financial records, maintain a bank account, maintain Not-for-Profit Corporation status, receive and process all applications for new membership. The Treasurer may authorize individual expenditures up to \$500 (not to be combined with or added to any other officer's authorized limit). All expenditures in excess of any officer's authorization must be authorized by a majority vote of the membership at a regularly scheduled meeting. The Treasurer shall report income and expenses at the general meetings. The Treasurer shall be custodian of all records, notify members of meetings, and arrange all notices of meetings and special events.

Section 6-- The Events Director will be responsible for activities that will be part of the social meetings and may include non-competitive ‘fly-ins’ or competition ‘fun-flies’. He (she) is also responsible for procuring and scheduling any speakers, demonstrations or presentations which may be included as part of the regular club meetings. Preparation and publication of an annual “Calendar of Events” is recommended. The Events Director is empowered to appoint a committee to assist in meeting the responsibilities of this office (see ARTICLE XIII).

Section 7-- The Field Director will be responsible for insuring the proper maintenance of the flying field including, but not limited to, mowing and maintenance of the mowing equipment. In order to provide for the efficient and timely maintenance of the field, the Field Director may authorize individual expenditures up to \$300 (not to be combined with or added to any other officer’s authorized limit). The Field Director will be responsible for the posting and maintaining of any signs that may be required at the flying site. The Field Director is empowered to appoint a committee and recruit volunteers to assist in meeting the responsibilities of this office.

ARTICLE VII- VACANCIES

Vacancy in any office shall be filled by appointment of the President (or Vice President in case of a vacancy in the office of President) and confirmed by a majority vote of the membership at the next scheduled meeting with a quorum present.

ARTICLE VIII- MEETINGS

Section 1-- Scheduled general meetings for the Club shall be held at a time and place designated during a previously scheduled meeting and communicated to the membership via the Club email. It is recommended that a meeting schedule for the calendar year be published with the January newsletter (FlyPaper) and distributed to the membership via the club email system at least one week prior to the next scheduled meeting. Any change to the established meeting schedule shall be communicated to the membership via the Club email system at least one week prior to any change.

a) During times of National, State or County emergency whereby the club officer meetings and /or the membership at-large meetings cannot be held in person, internet technology, such as email or teleconferencing, may be used in lieu of in-person participation to conduct club business. During the course of conducting the club’s business, the Club Treasurer or his designee or the presiding Club Officer shall be responsible for obtaining a tally of the club’s vote, and determining whether a quorum and majority vote is achieved.

Section 2-- The Executive Committee may call special meetings at any time. Any transaction of club business shall require a quorum to be present and a meeting notice shall have been communicated to the membership via the Club email system at least one week prior to the meeting.

Section 3-- A quorum consists of at least three elected officers and all other members present at a regularly scheduled meeting.

Section 4-- The Executive Committee will meet as necessary at a place designated by the Committee. Meetings will be open to any and all members. Minutes of the meetings shall be kept and published to the membership via the Club email system.

ARTICLE IX - INFORMATION

Section 1-- All new applicants for membership shall be provided with a copy of this Constitution and By-Laws.

Section 2 The Club Treasurer shall establish and maintain an email distribution list containing all current members. Any member not providing an email address shall be informed that he may not receive essential club communications such as newsletters, meeting notices or event schedules. Communications sent via this system shall meet any and all requirements for notification of the membership.

Section 3-- In addition to the preceding information, all members shall receive any additional information pertaining to Club business and activities and any amendments to the Constitution and By-laws through the Club email system.

Section 4 The Executive Committee may establish an official Lake County Radio Control Club website and appoint a Webmaster to operate and oversee the operations of the site. The Executive Committee shall retain control of the design and content of the site. Operating costs for the site including but not limited to Domain Name and Hosting shall be paid from the Club treasury upon approval of the Executive Committee.

ARTICLE X - AMENDMENTS

Section 1-- Amendments may be made to this Constitution and By-Laws at any regularly scheduled meeting of the Club, providing the members have been notified via the Club email system at least one week in advance that an amendment is to be considered at that meeting.

Section 2-- The person or persons authoring an amendment shall provide a copy of the proposed amendment to club Treasurer for publication via the Club email system (in compliance with Section 1 of this Article).

Section 3-- Constitution and By-Laws amendments are made by a two-thirds majority vote of all eligible members present at a scheduled meeting with a quorum present.

Section 4-- Field and Flying Rules may be amended by a two-thirds majority vote of all eligible members present at a scheduled meeting with a quorum present and without prior publication.

ARTICLE XI - FIELD AND FLYING RULES

Section 1-- General Field Rules -- These rules apply for all field locations used by the Lake County Radio Control Club.

- a) Contest and sport flying shall be governed by the Official AMA Safety Rules and amended by these field rules and any specific contest rules enforced by the appointed contest director.
- b) All motorized vehicles shall be parked in the designated parking area.
- c) Spectators shall remain in the spectator area (generally, behind the pit fence). Only pilots and their crew shall be allowed into the pit area or on the flying field.
- d) Alcoholic beverages are not permitted at any flying site associated with the L.C.R.C.C.
- e) There shall be no flying of any sort over the flight line, pit area, or other designated restricted area. This includes any maneuver, take-off or landing approach. Initial turns on take-off are away from any restricted area.
- f) No flying is permitted over or near any residence.
- g) All fliers are to use only the designated pit area.
- h) The fliers shall attempt to maintain a minimum 10 feet spacing between each other while on the flight line.
- i) Except for take-off and landing, the pilot shall remain at the designated flight line while flying.
- j) In the interest of safety and good public relations, new members and beginning flyers must accept the assistance of a qualified instructor until satisfactory piloting competence has been demonstrated in take-off, flying, and landing.
- k) Any transmitter not using modern Spread Spectrum Technology such as 2.4 GHz shall have the appropriate frequency indicator attached to the antenna and utilize the provided frequency control system.
- l) For those radio systems not using Spread Spectrum Technology, the frequency control system in use at each field must be strictly observed at all times. No transmitter shall be turned on without insuring a clear channel. Extra precautions such as knowing every other pilot on your frequency are encouraged.
- m) Silencers conforming to AMA guidelines of 90 Db at 9 feet are recommended for all internal combustion engines.

- n) All fliers shall carry their current AMA license and club identification or appropriate permit. Your current identification card or permit, as required by the posted field rules, must be placed on the frequency board prior to flying.
- o) Any guest of an LCRCC member shall be briefed on field rules and conduct by his or her host.
- p) Each flier shall announce to the other fliers any unusual or urgent situations such as dead stick landings, loss of control or even normal take-off and landings if such an action could represent a hazard to the other fliers or their planes.
- q) Every member shall share in the responsibility for enforcing the field rules. Each member is obligated to bring any violation to the attention of the violator who may be unaware of the infraction.
- r) Weekly mowing will be under the direction of the field director. Mowing is not to be performed during peak flying hours unless conditions dictate otherwise. No flying is permitted while main field mowing is in progress.
- s) No aircraft shall be flown beyond the range of good visibility or control.
- t) The specific rules regarding the flying field shall be posted on the frequency stand or bulletin board.
- u) Additional rules or regulations may have been posted by the owner or proprietor of the flying site. Where any conflict or contradiction exists, the site owner's rules shall take precedence.
- v) All pets must be kept on a leash in the spectator area at all times. It will be the owner's responsibility to pick up any pet's droppings.

ARTICLE XII - MEMBERSHIP COMMITTEE

Section 1-- The Membership Committee shall consist of the Executive Committee and other club members as appointed by the chairman and shall be chaired by the Treasurer.

Section 2-- Their responsibilities and duties shall be as follows:

- a) To annually review the roster and recommend to the membership for removal any member not complying with membership requirements as specified by Article III, Section 2. The committee shall review any request for reinstatement from a member previously removed and may make recommendations to the membership. Reinstatement may be approved by a vote of two-thirds majority of membership present at a scheduled meeting with a quorum present.
- b) Compile results for presentation of awards as deemed necessary.

ARTICLE XIII- EVENTS COMMITTEE

Section 1-- An Events Committee may be appointed and chaired by the Events Director.

Section 2-- Their responsibilities and duties may include the following:

- a) Setting up a contest or event schedule.
- b) Drafting volunteers for Contest Directors or other event positions.
- c) Assisting the Contest Directors or event hosts.
- d) Assisting the Membership Committee when necessary.
- e) Assisting the Events Director and accomplishing his responsibilities.